



# Dundee United Football Club

## Under 13-14 Lead Academy Coach (Part Time) Job Description

<b>Job Title</b>	Under 13-14 Lead Academy Coach (Part Time)
<b>Place of Work</b>	Gussie Park, Regional Performance Centre (both Dundee) and various Club Academy Scotland member venues for fixtures
<b>Status</b>	Part Time
<b>Hours of Work</b>	Evenings and Weekends
<b>Report To</b>	Head of Academy Coaching Head of Player Development
<b>Key Relationships</b>	Academy Director Individual Development Coach Analyst Position Development Coach Analyst Under 11-12 Lead Academy Coach Pre-Academy & Events Manager Under 13-14 Lead & Academy coaches All Academy staff, players, parents/guardians, Scottish FA, recreational clubs and education partners
<b>Salary</b>	£8,000-12,000 dependant on experience
<b>Start Date</b>	November 2021

### Overall Purpose of Job

To lead and maximize the learning experience of our Under 13 and Under 14 players by educating, guiding and inspiring them to help achieve their long-term objectives in line with the Academy Performance Plan.

### Main Responsibilities/Description of Duties

- Deliver high quality coaching relevant to respective age and stage of players, educating them in line with the coaching methodology as outlined in the Academy Performance Plan.
- Lead by example in ensuring all players live by Our Values as we develop better young people as well as players within Our Academy.
- Lead and support the Under 13 and Under 14 Academy Coaches both in training and matchdays (Saturday and Sunday).
- Designing, delivering and monitoring Individual Development Programmes in conjunction with the player, parents/guardians and, where appropriate, Scottish FA JD Performance Schools.
- Complete individual player feedback reports after each match and Individual Development Programme cycle.
- Complete and submit all session plans including session objectives and post-session evaluation timeously and to a high standard.
- To develop and maintain a professional relationship with the relevant parents/guardians of players within your group including regular communication of training and match day information.
- To maintain and update all player information including medical and emergency contact details.
- Work closely with the Head of Academy Coaching in completion of your Coach Development Plan.
- To identify players available each weekend for matches and communicate any additional player requirements to Head of Player Development at the earliest opportunity.

- To attend and contribute to all Academy In-Service days and deliver input where required.
- To attend and contribute to relevant Academy Performance Board meetings where required.
- To support the development of young players in a healthy lifestyle, diet, drug awareness, education.
- To take responsibility for the care and maintenance of all age group training equipment and playing kit.
- To assess trialists at both training and games and feedback to the Head of Player Development and Head of Talent ID and Recruitment.
- To assist with Physical Performance input where required at training sessions.
- To attend tournaments and trips when requested by the club.
- To abide by all club policies including, but not exclusive to, Safeguarding, Equality and Health & Safety
- To maintain your coaching qualifications by attending a minimum of fifteen hours of recognized Continuous Professional Development every three years.
- To maintain a valid National Sports First Aid Certificate.
- To maintain a valid and up to date PVG every three years.

### Experience and Qualifications

#### Essential:

- **Must be eligible to work in the UK.**
- Valid UEFA A or UEFA Elite Youth A Licence (or enrolled as a candidate)
- Record of Continuous Professional Development with Scottish FA or equivalent (minimum of 15 hours over last 3 years).
- Flexibility to work minimum of three evenings and both Saturday and Sunday.
- Experience of coaching within the relevant age groups.
- Strong IT skills particularly Word, Excel and PowerPoint.
- Excellent communication skills specific to age and stage of players and other relevant partners (eg. parents, academy staff).
- Ability to relate to and understand young people, demonstrating personality and enthusiasm.
- Committed to working evenings and weekends including training sessions, fixtures and in-service training.
- Sensitive to the needs of young players and parents/guardians.
- Full driving licence and access to a car.
- PVG check to be completed before appointment.

#### Desirable:

- Valid Scottish FA Advanced Children's Licence (or enrolled as a candidate)
- Further education in relevant field (eg. degree, honours, additional courses).
- Experience of Performance Analysis and Football Science.
- Experience of designing and developing Individual Development Programmes in line with the short and long term requirements and goals of young players.
- Experience in delivering Coach Education
- Knowledge of mental skills development in young people.
- Child and Adolescent Mental Health course or equivalent.
- National Sports First Aid Certificate.
- Additional skill set to coaching that can enhance other areas of the academy/club.

### Application Details

To apply, please send your CV and covering letter to [Paul.Cowie@dundeefc.co.uk](mailto:Paul.Cowie@dundeefc.co.uk) by Friday 22<sup>nd</sup> October 2021.